



The Sexual Trauma and Abuse Care Center Director of Therapeutic Services Position Description

Basic Purpose and Organization

Primary Responsibilities: This position is responsible for providing therapeutic services, leadership, and development of the counseling program. Develops, plans, and implements strategies for program continuation and growth.

Direct Therapeutic Services

- a. Provide 13-18 hours a week of one on one therapy to adult (and youth, in coordination with Therapeutic staff) primary and secondary victim-survivors of sexual violence primarily in the agency's Lawrence/Douglas County office.
- b. Facilitate support groups for primary and secondary survivors, as needed.

Leadership

- a. Serves as a member of the agency's leadership team, addressing agency and community needs.
- b. Provides leadership to agency committees and participates in policy development and strategic planning of agency.
- c. Provides direction and leadership to counseling program to ensure achievement of program and grant goals and objectives.
- d. Promotes agency programs and represents agency at community events and community task forces related to agency mission and goals.

e. Program Management

- a. Develops, plans, implements and evaluates strategies to manage program growth and sustainability. Develops sound program policies and related written materials and communications.
- b. Ensures accessibility of counseling program services to the community including considerations for technology, language, and program adjustments to support the diversity of clientele.
- c. Monitors achievement of program and staff goals, tasks, productivity, and staff development.
- d. Participates in grant related activities, including proposal development, grant implementation, monitoring, and reporting. Serves as project director, as assigned.
- e. Identifies and implements evidence-based treatment practices and ensures staff is appropriately trained.
- f. Ensures provision of weekly group clinical supervision to counseling team, along with individual supervision.
- g. Provides professional training, as needed.
- h. Oversees management of program participants' records and information to ensure compliance with statutory, grantor and agency policies.

- i. Works with agency staff to create mechanisms for monitoring and reporting program and grant activities.
- j. The responsibilities described represent the primary responsibilities of the job. Other responsibilities may be assigned by the supervisor as warranted by business needs. The incumbent is expected to do all assigned responsibilities.

Qualifications, Skills, and Knowledge Needed

- Fully licensed in the state of Kansas with LSCSW, LMFT, LMSW, LPC, LMLP, LCP, PhD or PsyD.
- Experience working with diverse populations. Ability to communicate effectively with various ages.
- Ability to work independently while maintaining accountability for all work assigned, being prompt with all appointments and meeting all deadlines in a timely manner.
- Must have reliable transportation.
- Preferred Qualifications: Training and or certification in Evidence Based Practices such as EMDR, TF-CBT, or CPT or registration as a Play Therapist. Bilingual Spanish.
- Ability and willingness to be a positive, professional, and engaged member of the agency's team by behaving honestly, responsibly, and respectfully to all (colleagues, community members, agency clients). The work environment requires flexibility and the willingness to adjust to a changing environment.

Additional Details

- Full-time
- Annual Salary: \$50,404.00
- Health Insurance benefits (including, health, dental and vision insurance)
- Paid Time Off (vacation, sick, holidays)
- The Care Center is committed to making sure our agency is diverse and representative of the community. We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability status, protected veteran status, or any other characteristic protected by law.

Apply with resume and cover letter by 11/13/2020 to chrissy@STACareCenter.org
or The Sexual Trauma and Abuse Care Center, Attn: Chrissy Heikkila, 708 W. 9th St. #105,
Lawrence, KS 66044