



Volunteer Advocate Position Description

Volunteer Advocates work closely with Staff Advocates to provide direct service to primary and secondary victim-survivors of sexual violence via the crisis support line and in-person at Lawrence Memorial Hospital. Volunteer Advocates are trained to provide confidential, trauma-informed advocacy and support to residents of any age or gender within Douglas, Franklin, and Jefferson Counties.

Primary Responsibilities

1. Answer the 24/7 Support Hotline to provide supportive peer counseling, crisis intervention, safety planning, problem-solving, information, and referrals to callers.
 - Overnight shifts are between 5:00 p.m. – 8:00 a.m. on weekdays and 24-hours on weekends. After-hours shifts are split into two shifts during any given week. Shift 1 is from Saturday at 12:00pm – Tuesday at 8:00am and Shift 2 is from Tuesday at 5:00pm – Saturday at 12:00pm. Volunteers sign up for the shifts they want and use an agency cell phone to answer calls from home.
2. Respond within 30 minutes to Lawrence Memorial Hospital to provide medical advocacy (peer counseling, crisis intervention, information, resources and referrals) to victims during the sexual assault evidence collection exam, and/or during police reports which sometimes also occur while the exam is taking place.
3. Stand up for victims' rights by maintaining confidentiality in order to ensure the safety and privacy of all victim-survivors served.

Additional Duties

1. Attend monthly Volunteer Advocate meetings to discuss policy, protocol, case share, and receive on-going training.
2. Maintain availability and scheduling responsibility by responding to emails in a timely fashion.

Qualifications

1. Completion of 40-hour Volunteer Advocate Training.
2. Commitment of at least 1 year of service upon completion of training.
3. Age 18 and over.
4. Own or have access to a car and phone with voicemail.
5. Criminal and child welfare background checks are required.